



PROGRAM TERMS AND POLICIES

Guaranteed Ride Home Program

I understand as an employee at one of CATMA's business members, and one who is registering with CATMA as a regular alternative commuter (carpool, bike, walk, bus/shuttle, telecommute, off-site parking, ferry), I am enrolling in the Guaranteed Ride Home program and will receive my personal CATMA ID number in my [commuter/user profile](#) which will include instructions on how to use this program. I understand that I must contact CATMA to receive a printed CATMA ID Card if I would like one issued to me. I understand my name will be entered into prize drawings and I give my permission for my name to be published as a winner/program participant of CATMA.

I understand the Guaranteed Ride Home program is to be used strictly in case of an emergency on a day in which I used an alternative mode to get to work. Emergencies include: unexpected overtime at the request of my supervisor; personal illness/crisis of employee or family member; carpooler/ride had to leave work due to emergency. I understand I can use this Guaranteed Ride program up to twice a month or eight times a year and should extenuating commuting circumstances arise and additional use is needed I understand I must discuss with CATMA. I understand that incorrect use of the Guaranteed Ride Home program may result in my being required to reimburse CATMA for the transportation expenses incurred and restrict my future use of this service.

Confidential Carpool Matching Service

I understand that participation in a carpool/vanpool program is an individual decision and that by enrolling with CATMA, I agree that I am personally responsible for any and all aspects of my participation in carpool, vanpool and/or guaranteed ride home. I understand that neither CATMA's carpool matching service nor its member employers are providing any background information concerning the suitability of carpool participants, vehicles or insurance. I am an employee receiving salary and employer paid benefits at one of CATMA's business members.

Bike-Walk Reward Program

I understand that as an employee at one of CATMA's business members, if I bike/walk to and from work at least 3 times a week for two 4-week blocks (or 24 days within a 60 day period), I am eligible to receive a \$15 gift card each time I complete a cycle period (60 days). I understand that if I do not complete 24 days within the 60 day cycle period I will not be eligible for the reward. I understand that each day I log a commute my name is put in for an additional quarterly prize drawing. I understand that the \$15 gift card reward choices are: City Market, Merrill's Roxy Theater and Ski Rack. I have provided an accurate intercampus/ mailing address and understand gift cards are non-replaceable. By enrolling in CATMA's Bike-Walk Reward program, I understand I'm automatically enrolled in the Guaranteed Ride Home program and my name will be entered into commuter drawings for local restaurant gift certificates and give my permission for my name to be published as a winner/ program participant of CATMA. I am an employee receiving salary and employer paid benefits at one of CATMA's business members. I verify that I will abide by the rules of the program and record my participation accurately.

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Transit/ Bus Discounts/Subsidies

I understand as an employee at one of CATMA's business members, I am eligible to partake in transit/bus discounts/subsidies based on what program my employer participates in;

- **Purchase monthly or 10-ride pass** on GMT local, commuter or LINK bus routes
- **Utilize CATMA's Unlimited Access Program**
- **Utilize Employee Transit Pass Program**

I understand these discounts/subsidies are available to employees only, passes should not be given to friends, family or anyone else and should be used for work purposes. I understand further information on CATMA's Commuter Programs and information on where to purchase or obtain bus passes is listed on CATMA's website. By registering as a transit/ bus user, I understand I'm automatically registered in the Guaranteed Ride Home program and my name will be entered into monthly drawings for local restaurant gift certificates and give my permission for my name to be published as a winner/program participant of CATMA. I am an employee receiving salary and employer paid benefits at one of CATMA's business members.

CATMA Commuter

I understand that a third party will provide transportation and that my employer and CATMA cannot be held responsible for the performance of the cab company.

I understand that I can choose to remove myself from CATMA's commuter database and/or programs at any time by submitting a written request to CATMA.

I understand that I may be contacted at random for my feedback on CATMA's alternative commuter programs and services for communications and survey information.